

AGENDA

RIVINGTON PARISH COUNCIL ANNUAL MEETING ON 18TH MAY 2026

Members of the Council are summoned to the Parish Council's Annual Meeting to be held on Monday 18th May 2026 6.00pm, Spring Cottage, Rivington Village

AGENDA

1. **Election of Chair for the Civic Year 2026/27**
To elect the Chair of the Council.
2. **Declaration of Acceptance of Office**
The elected Chair to sign the Declaration of Acceptance of Office.
3. **Election of Vice-Chair for the Civic Year 2026/27**
To elect the Vice-Chair of the Council.
4. **Apologies for Absence**
To receive and approve apologies for absence.
5. **Declarations of Interest**
To receive declarations of interest relating to items on this agenda.
6. **Minutes of the Previous Meeting**
To approve the minutes of the meeting held on 2nd April 2026.
7. **Public Participation**
Members of the public are invited to address the Council for up to [3] minutes each on matters relating to the parish.
8. **County/Borough/District Councillor Reports**
To receive reports, if available. Requested on 12th May 2026
9. **Review of Council Policies and Governance Documents**
To review and adopt the following documents:
 - Standing Orders – Renewal needed
 - Financial Regulations – Review August 2026
 - Risk Assessment – Review October 2026
 - Asset Register – Review February 2027
 - Insurance Arrangements – Renewal needed
 - Complaints Procedure - TBC
 - Data Protection Policy - TBC
 - Transparency Code – Renewal needed
 - Grievance policy – Review July 2026
 - Disciplinary policy – Review July 2026
10. **Review of Committees and Working Groups**
To confirm committees and working groups for the forthcoming year and appoint members as required.
11. **Finance**
 - To approve payments due
 - To review bank signatories and online banking access
 - To note the current financial position
 - To consider insurance renewal
13. **Annual Governance and Accountability Return (AGAR)**
 - To receive the Internal Auditor's report
 - To approve the Annual Governance Statement
 - To approve the Accounting Statements

14. Planning Matters

To consider current planning applications and related matters.

15. Parish Maintenance and Assets

- Noticeboard
- Curb stones
- Asset register – dated February 2026 with a total of £2500 assets.

16. Correspondence

- Any correspondence made to clerk

17. Councillor Reports and Items for a Future Agenda

Councillors may raise matters for consideration at a future meeting.

18. Date of Next Meeting

The next meeting of the Parish Council will be held on 20th July 2026. Are councillors happy with this date? Would they prefer a meeting sooner to address ongoing issues?

Signed: Jennie Seddon

Clerk to Rivington Parish Council

Date of issue: 13th May 2026